

SOUTHINGTON WATER DEPARTMENT

JOB DESCRIPTION

MAINTAINER I

General Description: Under general direction of the **Distribution Foreman or Maintainer positions above the Maintainer I position**, performs general meter reading, maintenance work, construction work and related duties on and off premises for the Southington Water Department, either individually or as a member of a crew, manually and through use of a computer, hand and motorized tools, machinery and vehicles during scheduled hours and on overtime.

Minimum Job Requirements: Applicants must satisfy the following minimum requirements to be considered:

- Possess a valid high school diploma or GED.
- Possess and maintain, in accordance with applicable State law, a valid State of Connecticut Motor Vehicle Operator License that is not in jeopardy of suspension or revocation.
- Have experience in distribution operations of a water utility or equivalent plumbing and mechanical experience.
- Be physically able to perform the essential elements of the job, which frequently require the employee, among other things, to walk continuously for up to eight hours at a time; **able to lift up to 80 lbs. on a daily basis**, perform vigorous manual labor using heavy construction equipment, such as, for example, jackhammers, metal pipe saws, picks and shovels, lifting cranes and large pipe drilling machines; to operate Department vehicles, including a dump truck; and to detect faint high frequency sounds.
- Have a sound working knowledge of and experience in performing plumbing and mechanical pipe fitting skills.
- Be able effectively to read and scale maps and blueprints in order to field-locate buried objects.
- Be able effectively to follow long, detailed written directions while performing arduous physical tasks
- Be able effectively to operate hand-held computer used for data collection.
- Ability to work and communicate effectively with fellow employees, supervisors and others.

- Be neat, clean and well groomed; and
- Must establish and maintain a *bona-fide* personal residence within fifteen- (15) mile radius of the Southington Water Department's offices located at 605 West Queen Street, Southington, CT within six months from date of hire and continuing during employment thereafter.

Additional electrical and carpentry skills are desirable.

Typical Job Responsibilities and Duties Include:

- Various manual tasks, including meter reading and maintenance and construction work, as well as other tasks as directed by immediate supervisor, including, for example, meter installation and field meter repair; assisting in repairing fire hydrants, valves, pipes, pumps, buildings, equipment, tools and vehicles; locating underground pipes on heavily congested streets; flushing hydrants; breaking pavement; performing small taps on water mains and assisting in large taps of water mains; investigating customer complaints; listening for and locating water leaks; cutting trees and brush; mowing; delivering heavy materials, sometimes using vehicle-mounted cranes and hand carts; collecting water quality samples; cleaning tanks and clearwells.
- Operating a variety of vehicles and miscellaneous equipment and tools, including, among others, dump trucks or other utility trucks and vehicles, mowers, saws, jackhammers, cutters, computers, vehicle-mounted cranes and handcarts.
- Demonstrating a positive image for the Department and sensitivity to the needs of customers and other employees.
- Various related tasks, including, among others, communicating and interacting cooperatively and effectively with customers, public officials, members of governmental and private agencies, co-workers and supervisors and members of the general public to give appropriate directions and to determine and respond appropriately to questions, directions and concerns.
- In addition to the above, performing all related duties as assigned.
- **Normal Reporting Responsibilities:**

Normally reports to the **Distribution Foreman** and the Superintendent or their respective designees, and works under the direction of the **Distribution Foreman** or his or her designee.