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## **ABANDONMENT-DISCONNECTION OF SERVICE**

### DESCRIPTION

1. The property owner is responsible for notifying the Southington Water Department (SWD) to shut the water off at the curb stop.
2. The property owner is also responsible for disconnecting the service at the main.
3. Depending on the size and/or age of the service, the SWD will determine if the abandoned service shall be cut and capped at the water main. Refer to SWD Service Specifications.
4. A SWD inspector must be scheduled to remove the meter from the structure and record the final reading.
5. Any outstanding payments must be paid in full prior to issuance of the demolition letter.
6. A SWD inspector must be present to inspect the disconnection of the service at the main.
7. Once the previously mentioned steps have been completed, if necessary, a demolition approval letter will be submitted to the Southington Building Department.